

WORLD SKATE EUROPE INLINE HOCKEY
WS EUROPE IN LINE HOCKEY BID
AND EVENT MANUAL

MEN EUROPEAN LEAGUE
PERIOD 2027-2030



WS EUROPE IN LINE HOCKEY – 2024

Boris.darlet@worldskate.org

effe.forte@gmail.com

Manuel.suter@worldskate.org

europe@worldskate.org



This WS EUROPE IN LINE HOCKEY bid and event manual represent a sort of quality management to ensure that WS EUROPE IN LINE HOCKEY CLUBS EVENTS are planned and staged in a quality and consistent manner.

This WS EUROPE IN LINE HOCKEY bid and event manual serve as the general guidelines for federations, clubs and organizers applying to host Roller In Line Hockey Clubs Events, assisting them in planning and staging the event in close cooperation with WS EUROPE and WS EUROPE IN LINE HOCKEY, in order to come up to quality standards.

This document's layout and content should be subject to constant improvements and amendments based on experience of previous Championships.



1. InLine Hockey Clubs Events

1.1. Introduction

The present document governs the rights, duties and responsibilities of all parties involved in the preparation and organization of the *InLine Hockey Men European League*



In a consistent manner to develop InLine Hockey in Europe, European Competitions must focus more and more on attracting new spectators and create the conditions to gain the media interest. On the other hand, the focusing on the host country and city benefits the organizer of those competitions. The organizer gets the opportunity to create great event, forever lasting memories for players, supporters and fans.

- ◆ The organizer shall ensure that:
 - The city and the public support the event
 - All facilities (hotels, halls, transportation means, technical facilities etc.) meet the reasonable standards to fulfil the goal of creating great events
- ◆ In a concern for quality, without making a mandatory criterion, the WS EUROPE IN LINE HOCKEY appreciate efforts to:
 - Implementing a promotional campaign of the event

1.2. The bid and event manual

This manual presents the requirements for the federation, promoters, and organizers hosting competitions, hereafter referred as the Organizer, in order to make it a successful event.

1.3. Event Rights

WS EUROPE/WS EUROPE IN LINE HOCKEY hold the rights of those events. The television rights, marketing, merchandising, sponsorship and advertising rights are held by WS EUROPE/WS EUROPE IN LINE HOCKEY.

1.4. Key objectives of the European League

- ✦ Create the best conditions for players and teams
- ✦ Attract a maximum of spectators to the hall and offer them great moment
- ✦ Put big efforts in interesting media and help InLine Hockey promotion through its European events
- ✦ Make sure the event is integrated into a development plan that will benefit the growth of InLine Hockey inside the host country
- ✦ Make sure that the competition gives financial positive feedback for all parties involved
- ✦ Make sure that past experience is evaluated and well documented in order to benefit future events

1.5. Duties and Responsibilities of the organizer

- ✦ Make available venues adapted for International In Line Hockey events (rink size, spectator capacities, locker rooms, VIP rooms...)
- ✦ Provide security for all the participants (in coordination with the local authorities)
- ✦ Set-up infrastructures (Internet, platforms, cable runs, parking, etc)
- ✦ Catch the general public's interest for InLine Hockey and make every effort to obtain full halls
- ✦ Make sure the hosting city is involved and provide conditions for a top event
- ✦ Create conditions to welcome journalists and media
- ✦ Provide best possible hospitalities and VIP service for partners

1.6. Financial Responsibilities of the organizer

- ✦ Costs as stipulated in the document
- ✦ Costs related to the halls and technical equipment
- ✦ Insurance
- ✦ Equipment for offices and working areas (Internet connections, furniture...)
- ✦ Ticket sales
- ✦ Taxes

1.7. Income

- ✦ Local Government support
- ✦ Team hosting incomes
- ✦ Ticket sales, on site sales (food, beverage, catering...)
- ✦ Sponsorship, advertising and merchandizing with an agreement with WSE ILH (see details in this document)



2. Evolution of the Bid process

2.1. Contextual analysis

- ✦ Since 2017, WSE ILH has observed increasing challenges in securing event organizers:
 - Volunteer fatigue in clubs
 - Difficulty planning due to late venue confirmation
 - Limited organizer recurrence and expertise development
- ✦ To address these challenges and ensure long-term sustainability, WSE ILH is introducing a new event promoter model alongside the traditional club organizer approach.
- ✦ This dual-formula system offers flexibility while encouraging professional event management partnerships.

2.2. Contextual analysis and strategic intent

Current challenges

- ✦ Since 2017, WSE ILH has observed increasing challenges in securing event organizers:
 - Volunteer fatigue in clubs
 - Difficulty planning due to late venue confirmation
 - Limited organizer recurrence and expertise development
- ✦ These challenges are not unique to inline hockey, they reflect a broader shift in how sporting events must be organized in the modern era.
- ✦ The traditional volunteer-driven model, while valuable, has reached its limits for recurring international competitions.

Our vision: Building expertise, not barriers

This Bid and Event Manual is not designed to make event organization more restrictive or inaccessible. On the contrary, its purpose is to **make the path clearer, more secure, and more rewarding** for those willing to commit to quality event management over time.

WSE ILH recognizes that organizing European-level competitions is both an opportunity and a learning journey. By providing a structured framework, transparent financial models, and multi-year partnership options, we aim to:

- ✦ **Empower organizers** with clear expectations and professional support
- ✦ **Reduce uncertainty** through documented processes and shared resources
- ✦ **Build lasting expertise** by encouraging recurrence and knowledge transfer
- ✦ **Professionalize our ecosystem** while respecting the passion and dedication of clubs

The long-term opportunity

The consequence of sustained commitment to quality event creation is **accumulated experience**. Organizers who successfully manage European League editions develop skills, networks, and confidence that position them to host larger events in the future, perhaps even World Championships or multi-sport festivals.

This is the strategic opportunity we offer: Work with us over the long term to develop a cadre of skilled, professional-minded organizers who will shape the future of inline hockey in Europe. Each edition makes the next one better. Each year of partnership builds capacity for the sport as a whole.

WSE ILH as catalyst for change

Through this Bid Manual, WSE ILH positions itself as an **agent of change and enabler of growth**, a partner in professionalization.

We are introducing a **dual-formula system** (1-year and 3-year commitments) that offers flexibility while encouraging strategic, professional event management partnerships. This approach respects where organizers are today while opening a path to where they - and our sport - can be tomorrow.

Every section of this Bid Manual should be read through this lens:

We are not adding complexity for its own sake. We are building a roadmap for organizers to grow, succeed, and become the backbone of European inline hockey's development.

2.3. Actual model limits

Strengths	Weaknesses	Risks
<ul style="list-style-type: none"> ◆ Co-created approach with WSE services (streaming, communication, branding) ◆ Structured framework for the organizer ◆ Risk reduction for the club ◆ Professional technical support 	<ul style="list-style-type: none"> ◆ Dependence on participating clubs: only qualified clubs can apply ◆ Volatility: high turnover of organizers ◆ Recruitment difficulties: overburdened clubs, declining volunteer numbers ◆ No incentive for recurrence: no mechanism to encourage reorganization ◆ One-time organizational fee: no economies of scale 	<ul style="list-style-type: none"> ◆ Increasing difficulty in finding organizers ◆ Uneven quality from one edition to the next ◆ Lack of development of event expertise ◆ Fragility of the model in the event of last-minute cancellations

2.4. Vision for a future model

Co-construction remains at the heart of the model, but it is enriched by a strategic and commercial dimension that benefits all stakeholders.

For WSE	For the organizer	For our sport
<ul style="list-style-type: none"> ◆ Stability and predictability ◆ Increasing event quality ◆ Reduced prospecting workload ◆ Development of a network of expert promoters ◆ Professionalization of the ecosystem 	<ul style="list-style-type: none"> ◆ Viable business model over 3 years ◆ Amortization of investments ◆ Development of valuable expertise ◆ Business opportunities ◆ Sustainable local presence 	<ul style="list-style-type: none"> ◆ Higher quality events ◆ Better media visibility ◆ Increased attractiveness for sponsors ◆ Structuring territorial impact ◆ Professionalization of sport

2.5. Organizing club vs. event promoter

- ◆ Proposing this matrix, we are not pushing towards one model to the other. Our intent is simply to highlight the fact that organizing sporting events can rely on multiple logics, that we are culturally driven toward one model and changing can only occur when we realize what needs to be changed
- ◆ Conscious of “who we are” as a young sport and “how difficult it is to grow”, we know we can achieve things step by step.
- ◆ We want to give the opportunity, by changing our principles towards the way to engage with organizers and the way we set bids, to offer an opportunity, for our movement, to change

Main Motivations

ORGANIZING CLUB	EVENT PROMOTER
<ul style="list-style-type: none"> • Organizes mainly as their team is participating in the final • Primarily driven by sporting performance 	<ul style="list-style-type: none"> • Organized as a commercial/professional activity • Economic motivation and territorial development
<ul style="list-style-type: none"> • One-off opportunity linked to partnership results (sponsor, public subs.) • Increased local club visibility 	<ul style="list-style-type: none"> • Multi-year strategic vision • Development of event expertise
<ul style="list-style-type: none"> • Strong and short-term emotional commitment 	<ul style="list-style-type: none"> • Recurring and predictable business model

Time horizon

ORGANIZING CLUB	EVENT PROMOTER
<ul style="list-style-type: none"> • One-time commitment (1 edition) • Planning up to 6-12 months in advance • Uncertainty regarding recurrence • Dependence on future sporting results 	<ul style="list-style-type: none"> • Multi-year commitment (3+ years) • Long-term strategic planning • Contract-guaranteed recurring revenue • Independence from sporting results

Skills used

ORGANIZING CLUB	EVENT PROMOTER
• Sports skills (coaches, volunteer managers)	• Professional event management skills
• Amateur/semi-professional organization	• Dedicated structure with qualified staff
• Limited human resources (volunteers)	• Investment in human resources
• On-the-job learning	• Gradual professional development
• Difficulty in leveraging experience	• Building on experience year after year

Business Model

ORGANIZING CLUB	EVENT PROMOTER
• Exceptional budget difficult to balance	• Structured budget, amortizable over 3 years
• Significant financial risk for the club	• Risk controlled through recurring revenue
• Difficulty in securing sponsors (one-off sponsorships)	• Increased attractiveness for sponsors (continuity)
• Little to no return on investment	• Potential ROI through ticketing, hospitality, and partnerships
• Heavy administrative burden for volunteers	• Professional administrative structure

Relation with WSE

ORGANIZING CLUB	EVENT PROMOTER
• Transactional relationship (1 event)	• Long-term strategic partnership
• Learning the specifications	• Co-development of the event
• Significant WSE support required	• Increasing autonomy
• High organizer turnover	• Stability and predictability for WSE

Territorial impact

ORGANIZING CLUB	EVENT PROMOTER
• Localized, one-off impact	• Structuring impact on the region
• Short-lived community mobilization	• Sustainable local integration
• Difficult to convince local authorities	• Facilitated institutional support (multi-year commitment)
• No lasting event legacy	• Legacy: infrastructure, expertise, influence

Event's Quality

ORGANIZING CLUB	EVENT PROMOTER
• Quality varies depending on the club's resources	• Improving quality year after year
• Learning curve with each edition	• Progressive professionalization
• Frequent improvisation	• Refined and optimized processes
• Difficulty maintaining a standard	• Achievable standard of excellence

2.6. Local organizing committee

recommended

- ✦ A strong recommendation is to encourage the creation of a local organizing committee. This structure can be controlled equally the sports' movement (club, sport's governing body...), local authorities (municipality, region, metropole, public authorities and communities...) and the economic world (event promoters, private companies, advertisers...).

- ✦ **To sum-up, a LOC is in charge of key activities and has an ideal composition to succeed in its missions:**

Key features to deal with	Composition of a LOC
<input type="checkbox"/> INFRASTRUCTURE & VENUES	• LOC President
<input type="checkbox"/> FUNCTIONAL SPACES	• Project Manager
<input type="checkbox"/> TECHNICAL & MEDIA PRODUCTION	• Communications Manager
<input type="checkbox"/> LOGISTICS & TRANSPORTATION	• Transportation Manager
<input type="checkbox"/> ACCOMMODATION	• Accommodation Manager
<input type="checkbox"/> FOOD & CATERING	• Venue Manager
<input type="checkbox"/> SAFETY & HEALTH	• Protocol Manager
<input type="checkbox"/> ADMINISTRATIVE ORGANIZATION	• Marketing Manager
<input type="checkbox"/> VISUAL & MARKETING ELEMENTS	• Staff/Guides/Volunteers Manager
<input type="checkbox"/> CALENDAR & SCHEDULE	• Medical/Emergency Manager
<input type="checkbox"/> EVENT CONCEPT	• Anti-Doping Control Manager
<input type="checkbox"/> FINANCIAL	• Accreditation Manager

2.7. The WSE ILH co-constructed approach

As part of the co-created model, WSE provides:

- ✦ **Brand** of the event
- ✦ Shared **regulatory framework**
- ✦ **Video production** team (live streaming of all matches)
- ✦ **Sports data system** (live scores, web/mobile app)
- ✦ **Communications service** (professional social media management)

3. Cost and Benefits structure

3.1. Scale of the European League

A sporting event must be seen at a 360-degree level. We believe that each event onboard its own potentiality which benefits to the locality, at multiple scales.

For the European League, impact can be seen with the key points below:

- **Territorial economic impact:** €150,000+ local economic returns (*>300 hotel beds, 5 nights, 5000 visitors*)
- **Media visibility:** 55,000+ video views, 25,000+ minutes watched, 30,000 live views
- **Local club/sport development:** Recruitment of new participants, national/international visibility
- **Institutional relations:** Strengthening ties with local authorities, future opportunities
- **Organizational expertise:** Capitalizable event skills
- **European network:** Connections with clubs, federations, WSE

3.2. Summary: total economic value table

Global benefit	Valuation method	Estimated economic value	Time horizon
Territorial economic impact	Direct economic benefits for the territory	~50 000€	Immediate (event duration)
Media visibility	Advertising equivalent / brand exposure	~15-20 000€	Short term (3-6 months)
Local club/sport development	New players × life value + equipment income	~10 000€	Medium term (3 years)
Institutional relations	Facilitating future funding and applications	~10-20 000€	Medium term (3 years)
Organizational expertise	Equivalent in trainings + future savings	~15-20 000€	Long term (reusable)
European network	Access to opportunities + partnerships	~8-15 000€	Long term (3-5 years)
Total economic value		~108-135 000€	Over 5 years

3.3. Typical organizer financial balance

For more details, see section 5. dedicated to finances

	PESSIMISTIC SCENARIO	REALISTIC SCENARIO	OPTIMISTIC SCENARIO
TOTAL COSTS	€46,000	€39,000	€22,000
Ticketing	€8,000	€10,000	€20,000
Public support	€10,000	€20,000	€30,000
Team services	€0	€5,000	€10,000
Other revenues	€2,000	€4,000	€7,000
TOTAL REVENUES	€20,000	€39,000	€67,000
NET RESULT	- € 26,000	- € 0	+ €45,000

- ✦ **PESSIMISTIC Scenario:** Significant deficit. Typical of an organizing club without strong public support and low attendance.
- ✦ **REALISTIC Scenario:** Balanced sheet. Common for a development event. The organizer "invests" in visibility.
- ✦ **OPTIMISTIC Scenario:** Break-even or profit. Requires: strong attendance + solid public support + well-sold team services.

4. Bid's commitment

Two organizational formulas are available:

- ✦ Formula A: Multi-year engagement
- ✦ Formula B: 1-year commitment

Beyond cost reduction, the 3-year formula includes:

✦ Operational Advantages:

- Priority venue booking:* 3-year organizers get first choice of dates 2 years in advance
- Shared resource library:* Access to vendor contacts, templates, and previous event playbooks
- WSE dedicated support liaison:* Single point of contact for the entire 3-year period

✦ Financial Advantages:

- WSE Stabilization Fund access:* €8,000 emergency support (unavailable to 1-year)
- Sponsor introduction service:* WSE facilitates introductions to Category A/B partners
- Installment payment option:* Spread organizational tax across 3 years

✦ Recognition Advantages:

- WSE Premium Partner status:* Recognition in entire WSK network
- Priority consideration for other events:* Demonstrated expertise positions organizer for larger events

4.1. Formula A: Multi-year engagement

Structure of the commitment

- ✦ **3-year** contract (example: 2027, 2028, 2029)
- ✦ Obligation to **organize 3 consecutive editions**
- ✦ **Withdrawal** clause possible only in **cases of force majeure**

Year	Actual Org. Tax	3-year price red.	Rebates
Year 1	€5,500	€5,000	€500 reduction from standard 1-year rate (€5,500)
Year 2	€5,500	€4,000	20% from Y1
Year 3	€5,500	€3,000	40% from Y1

BENEFITS

- ✦ **For WSE:** stability, predictability, increasing quality
- ✦ **For the org. committee:** cost amortization, expertise development, potential ROI

4.1.1. Expanded commercial rights for long-term partnership

Actual

"WS EUROPE/WS EUROPE IN LINE HOCKEY hold the rights of those events. The television rights, marketing, merchandising, sponsorship and advertising rights are held by WS EUROPE/WS EUROPE IN LINE HOCKEY."

3-years proposition

Shared rights:

Type de droit	Répartition	Conditions
Sponsoring	WSE: Category A sponsors (exclusive) Promoter: Cat. B (70/30) – Cat. C (exc.)	Max 3 WSE strategic partners
Ticketing & Hospitality	Ticketing: 100% promoter Hospitality: 80% promoter / 20% WSE	Hospitality packages developed by the promoter
local Merchandising	Promoter: 85% WSE: 15%	Respect brand book WSE
Local media rights	Streaming: 100% WSE Local TV: promoter 70% / WSE 30%	Local TV negotiation by promoter

CONDITIONS

- ✦ Strict adherence to the WSE brand book
- ✦ WSE approval for all partnerships
- ✦ Transparent financial reporting

Sponsor Categories:

Category A: WSE Exclusivity

- ✦ international brand, major technical manufacturer, title / naming sponsor (European League presented by...)
- ✦ Max 3 strategic partners in total across all sectors (e.g., 1 equipment supplier + 1 beverage + 1 automotive = 3 total maximum)
- ✦ Visible on streaming boards zone

Category B: Promoter 70 / WSE 30

- ✦ Regional sponsors visible in streaming

Category C: Promoter Exclusivity

- ✦ Local sponsors (outside of streaming)

B/C can be : Regional/local sponsors - Service providers (hotels, transport, restaurants) - Local brands

4.1.2. Concrete example: new contractual model

Année	Org. Tax	Est. Costs	Publ. support	Pot. Rev.
2026	€5,000	€38,000	€20,000	€20,000
2027	€4,000€	€32,000	€15,000	€25,000
2028	€3,000€	€25,000	€10,000	€35,000
TOTAL	€12,000€	€95,000	€45,000	€95 000

Model evolution

- ✦ Year 1: Learning, acceptable deficit
 - ✦ Year 2: Optimization, equilibrium
 - ✦ Year 3: Profitability, reinvestment
- + team learning to create sporting events, established network, organizational maturity⁵.

4.2. Formula B: 1-year commitment

4.2.1. Structure of the commitment

- ✦ **1-year contract (example: 2027)**
- ✦ Organize the accommodation and meals of max 21 people of the Bid
- ✦ Actual commercial rights
 - Boards* as described in 6.2
 - WSE retains*: Category A sponsors, title sponsorship
 - Organizer controls*: local sponsors (Category C), ticketing (100%), merchandising (with license)
 - Shared (if applicable)*: Category B sponsors, Hospitality (requires WSE approval)
- ✦ Transactional relationship
- ✦ Org. Tax: €5,500

4.2.2. Transition Pathway to 3-Year Formula

- ✦ Organizers who successfully complete a 1-year event and wish to upgrade to the 3-year formula within 6 months benefit from:
 - Prior experience credit*: €1,000 reduction on Year 1 of the 3-year contract
 - Fast-track approval*: Reduced documentation requirements (venue already inspected)
 - Retained relationships*: Keep the same WSE liaison for continuity

4.3. Binding Agreement

Upon acceptance of a bid, the relationship between WS EUROPE IN LINE HOCKEY and the organizer is governed by a formal **Organizing Agreement** which includes this Bid and Event Manual, WS EUROPE Statutes, and WSE ILH Regulations. A standard contract template is available upon request at europaeworldskate.org. The organizer must sign the agreement within **30 days** of provisional award and provide the required bank guarantee within **45 days** for the award to become final.

4.4. Governing Law and Dispute Resolution

This agreement is governed by **Swiss law**. Any dispute shall be resolved through a three-step process: (1) direct negotiation between parties (30 days), (2) mediation by WS EUROPE Executive Board (45 days), and (3) if necessary, final and binding arbitration by the **Court of Arbitration for Sport (CAS)** in Lausanne, Switzerland. The CAS award is final with no right of appeal.

4.5. Key Legal Terms

All official notices must be sent in writing to europaeworldskate.org. The organizer may not assign this agreement to third parties without WSE ILH written consent. Both parties commit to confidentiality regarding financial terms and commercial negotiations for 3 years after the event. The English version of all documents is authoritative in case of any discrepancy.

5. Guarantees, Penalties & Force Majeure

In this section, we detail the different guarantees attached with a sport event project, which much be analyzed from an organizer point of view in its relationship with WSE governing body and it's NGB, with the aim to mitigate the risks

5.1.1. Risks and Mitigations

Risk 1

- ✦ **Risk:** Difficulty finding professional promoters
- ✦ **Mitigation:** Transition period, WSE works with a known club whose interest is to internalize a more professional way of organizing events, and both entities grow together within the 3-years deal. Year1 is seen as a transition

Risk 2

- ✦ **Risk:** Conflict of interest if the promoter also owns a team
- ✦ **Mitigation:** Clear separation between the 2 governances (event & sport), code of ethics, transparency, deport.

Risk 3

- ✦ **Risk:** Focus more on commercialization than the sports' interest
- ✦ **Mitigation:** Strict specifications, WSE validation, non-negotiable sporting clause

Risk 4

- ✦ **Risk:** Withdrawal during the 3-year contract
- ✦ **Mitigation:** Financial guarantees, penalties, obligation to find a buyer

5.1.2. Bank Guarantee

WSE set a bank guarantee to be provided or an equivalent financial security within **30 days** of the provisional award notification.

The guarantee shall:

- ✦ Be issued by a recognized banking institution
- ✦ Be payable to WS EUROPE upon first demand
- ✦ Remain valid until 60 days after the event's final day
- ✦ Cover potential financial damages resulting from organizer default

Potential risk identified, which requires a bank guarantee, in case of organizer's failure in delivering the event

Expenditure item	Estimated amount
Organization fee not collected	€5,000
Replacement organizer search fees	€1,000 - €2,000
Inspection visits (already underway)	€500 - €1,000
Cancellation of communication/marketing already initiated	€1,000 - €2,000
Compensation for qualified teams (in case of total cancellation)	€0 - €8,000
TOTAL actual financial risk	€7,500 - €18,000

Amount and conditions:

- ✦ **Formula 1-year:** €8,000 bank guarantee
- ✦ **Formula 3-years:** €15,000 bank guarantee (valid for the entire 3-year period)

Release of guarantee: The bank guarantee will be released within 60 days following the event's conclusion, provided:

- ✦ All contractual obligations have been fulfilled
- ✦ All payments to WS EUROPE have been made
- ✦ No outstanding financial claims exist

5.1.3. Withdrawal & Penalties

The organizer commits to staging the event as awarded. Any withdrawal from this commitment will result in sanctions proportional to the timing and circumstances of the withdrawal.

Withdrawal Timeline & Sanctions

Withdrawal timing	Financial penalty	Additional sanctions
More than 12 months before event	Forfeit of organization tax paid	Loss of priority for future bids (2 years)
Between 6-12 months before event	Forfeit of organization tax + full bank guarantee	Loss of bidding rights (3 years)
Less than 6 months before event	Forfeit of organization tax + full bank guarantee + reimbursement of all WS EUROPE costs incurred	Loss of bidding rights (5 years) + possible exclusion from European competitions
2 months prior until after start	Forfeit of organization tax paid + Full bank guarantee + full cost reimbursement to WS EUROPE and participating teams	Exclusion from WSE competitions (up to 5 years) + referral to WS EUROPE Disciplinary Commission

3-Year Formula: Specific Withdrawal Conditions

Withdrawal Conditions:

- ✦ Apply penalties as per table above
- ✦ Forfeit of any discounts received on organizational tax
- ✦ Full reimbursement of price reductions granted (€500 + 20% + 40% rebates)
- ✦ Obligation to find a replacement organizer for the remaining (subject to WSE approval)
- ✦ If no replacement found for an after Year 1 forfeit: additional €8,000 penalty
- ✦ If no replacement found for an after Year 1 forfeit: additional €5,000 penalty

WSE Cancellation Compensation Clause

Principle of Reciprocity and Graduated Compensation

- ✦ If WSE IN LINE HOCKEY cancels the event for reasons other than force majeure or the organizer's failure to perform, WSE will compensate the organizer according to a time-based scale:
 - cancellation more than 12 months in advance = tax refund + €2,000
 - between 6 and 12 months in advance = tax refund + €5,000 + proven irrecoverable costs (capped at €15,000)
 - less than 6 months in advance = tax refund + €10,000 + irrecoverable costs without a cap + priority for the following edition with a 50% tax reduction
- ✦ For the 3-year package, the organizer chooses between continuing with a one-year extension or terminating without penalty while retaining all acquired pricing benefits.

Arbitration Mechanism and Financial Guarantee

- ✦ WSE provides a bank guarantee of €30,000 per event, which can be activated upon request in the event of unilateral cancellation.
- ✦ In the event of a disagreement regarding refundable costs, an independent mediator (chartered accountant or CAS arbitrator) will make a ruling within 30 days, at WSE's expense.
- ✦ This clause establishes a balanced relationship, protecting organizers who invest time, reputation, and resources in preparing the event.

Force Majeure Clause

Force majeure is defined as an unforeseeable circumstance beyond the reasonable control of the organizer that prevents the fulfillment of contractual obligations.

Recognized force majeure events include:

- ✦ Natural disasters (earthquakes, floods, hurricanes)
- ✦ War, armed conflict, terrorism, or civil unrest in the host region
- ✦ Government-imposed travel restrictions or event prohibitions
- ✦ Pandemic or epidemic declared by WHO affecting international travel
- ✦ Destruction of venue rendering it unusable

Force majeure events do NOT include:

- ✦ Financial difficulties of the organizer
- ✦ Insufficient ticket sales or public support
- ✦ Withdrawal of sponsors
- ✦ Change in local government or political priorities
- ✦ Organizer's team not qualifying for the European League

Force Majeure Procedure

Step 1: Immediate notification

The organizer must notify WS EUROPE IN LINE HOCKEY in writing within **48 hours** of becoming aware of the force majeure event, providing:

- ✦ Detailed description of the event
- ✦ Evidence of its unforeseeable and uncontrollable nature
- ✦ Assessment of impact on event organization
- ✦ Proposed alternative solutions if applicable

Step 2: WS EUROPE assessment

WS EUROPE IN LINE HOCKEY Executive Committee shall assess the claim within **7 days** and determine whether: a) The event qualifies as force majeure b) The event can proceed with modifications (date, venue, format) c) The event must be cancelled or relocated

Step 3: Outcomes

If force majeure is recognized:

No financial penalties apply

- ✦ Bank guarantee is returned in full
- ✦ Organization tax is refunded (minus costs already incurred)
- ✦ WS EUROPE IN LINE HOCKEY decides on:
 - Event postponement (new date)
 - Event relocation (new venue/city/country)
 - Event cancellation for the year

For 3-year formula: contract may be suspended for affected year and resumed the following year

If force majeure is NOT recognized:

- ✦ Standard withdrawal penalties apply (as per table above)
- ✦ Organizer may appeal the decision to WS EUROPE Executive Board within 14 days

If event is abandoned mid-competition due to recognized force majeure:

- ✦ WS EUROPE IN LINE HOCKEY shall determine:
 - Whether results stand or event is nullified
 - Whether event restarts from interruption point or is rescheduled
 - Sporting consequences (ranking, qualification for other competitions)
 - ..1. No penalties apply to organizer
 - ..2. WS EUROPE IN LINE HOCKEY bears additional costs of rescheduling

5.1.4. Insurance Requirements

The organizer must contract insurance policies covering:

Insurance type	Minimum coverage	Beneficiaries
Event cancellation	€50,000	Organizer + WS EUROPE
General liability	€2,000,000	All participants, staff, public
Property damage (venue, equipment)	€300,000	Venue owner + WS EUROPE
Organizer civil liability	€1,000,000	Third parties

Proof of insurance:

- ✦ Must be provided to WS EUROPE 90 days before event start
- ✦ WS EUROPE IN LINE HOCKEY must be named as co-insured or loss payee
- ✦ Policies must be in force from 7 days before event until 7 days after

5.1.5. Indemnification Clause

The organizer agrees to indemnify, defend, and hold harmless WS EUROPE, WS EUROPE IN LINE HOCKEY, and their officers, members, employees, and representatives from and against any and all claims, damages, losses, liabilities, costs, and expenses (including reasonable legal fees) arising from:

- a. Any breach of this agreement by the organizer
- b. Negligence or misconduct by the organizer or its staff
- c. Non-compliance with local laws and regulations
- d. Injury or damage occurring at the event venue
- e. Disputes with suppliers, contractors, or third parties engaged by the organizer

This indemnification survives the termination or expiration of the organizing agreement.

5.1.6. Dispute Resolution

In the event of a dispute arising from the organization of the European League:

- ✦ **Step 1: Amicable resolution (30 days)** Parties shall attempt to resolve the dispute through good faith negotiations.
- ✦ **Step 2: Mediation by WORLD SKATE (45 days)** If no resolution is reached, the dispute shall be submitted to mediation by WORLD SKATE Executive Board with members not directly involved.
- ✦ **Step 3: Arbitration (final & binding)** If mediation fails, the dispute shall be resolved through arbitration under the rules of the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland. The decision shall be final and binding, with no right of appeal.

Applicable law: Swiss law shall govern this agreement.

Jurisdiction: Exclusive jurisdiction of CAS, Lausanne.

5.1.7. Special Circumstances & WS EUROPE Discretion

WS EUROPE IN LINE HOCKEY reserves the right to:

- ✦ Cancel, postpone, or relocate the event for reasons of safety, security, or health concerns
- ✦ Modify event format or schedule in response to exceptional circumstances
- ✦ Issue special instructions not covered in this manual if circumstances require
- ✦ Waive or modify penalties in exceptional cases at its sole discretion

Any such decisions shall be:

- ✦ Communicated in writing to the organizer
- ✦ Made in good faith considering the interests of all stakeholders
- ✦ Final and not subject to appeal, except through CAS arbitration

Note: All decisions regarding force majeure, withdrawals, penalties, and disputes shall be made by the WS EUROPE board, in coordination with its WSE IN LINE HOCKEY Committee. In cases not provided for in these regulations, WS EUROPE shall decide at its sole discretion, and such decisions shall be final and binding.

6. The European League Format

The WS EUROPE IN LINE HOCKEY intent with the European League is to propose a formatted event where the organizer find a framework that facilitate its organization, reduces the risks in organizing a European event with the benefit of a strong branded event, recognized by the sport's movement in Europe.

For the event, WS EUROPE IN LINE HOCKEY with its partners is providing services that make the event easier to be organized. Services include:

- The dedicated brand of the event to be used by the organizer
- A framework of rules shared by European federations that allows the registration the best European clubs' teams, champions of their national championships
- A video production team that stream cast live all the games on a dedicated platform, that gives a real time engagement for all fans in Europe as well as a great image of the event in Europe and in the world
- A sports data system that provides web/mobile app live scores and data, to engage the fans and provide best in class coverage
- A communication service that provides a professional follow-up of the event on social networks, with a growing community of fans for better engagement

6.1. The European League Brand

The WS EUROPE IN LINE HOCKEY provides the logo of the event and a brand rule book that the organizer has to follow in order to ensure a coherence for the fans.

The rule book presents the brand usage and also the principle and rules for graphical compositions (such as posters, flyers etc...) that can be applied with the brand.

The delivery of the brand is included in the organizational tax.



6.2. TV Rights, marketing and communication

Media

TV broadcast and Digital Webcast rights for these competitions are owned by WS EUROPE/WS EUROPE IN LINE HOCKEY. WS EUROPE/WS EUROPE IN LINE HOCKEY will delegate a production team and pay the production costs for a web-stream video feed for the event and will own all the rights of the images produced during the event. The live stream is available on a dedicated platform managed by WS EUROPE IN LINE HOCKEY, exclusively.



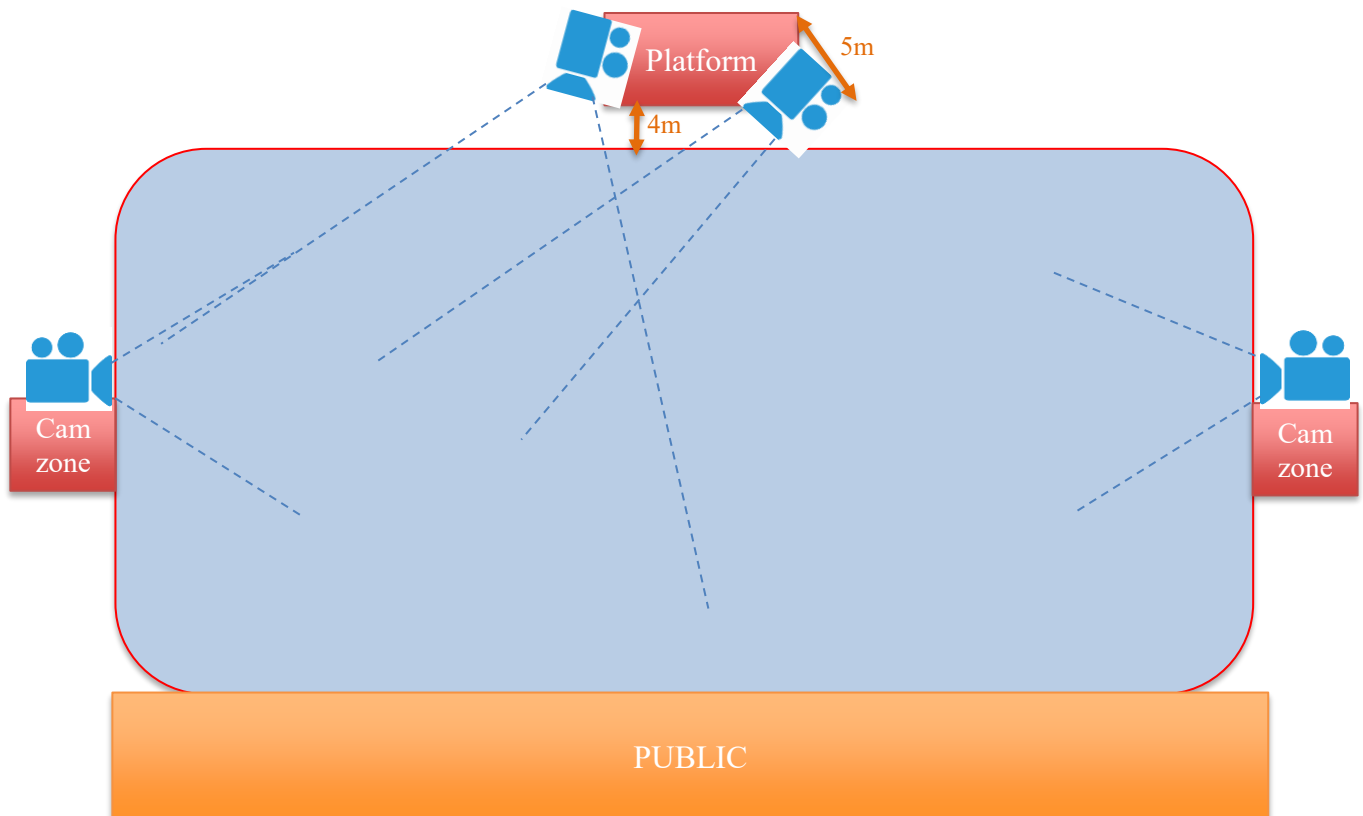
The organizer has to provide **technical means** (platform, electricity etc...) and the **Internet connection and data plan** to allow the best video capture for the fans:

Some principles (to be discussed):

- Always try to find a place for the camera in front of the public and centred regarding the rink
- A platform where the central cam has to be:
 - o 4m far from the board
 - o 5m high (min)
- Spot for camera behind the net

LAN / Fiber / 4G connection

- A minimum of 8 mbps upload, with constant bandwidth
- Dedicated line for video stream (not shared)
- 200 Gb data plan min



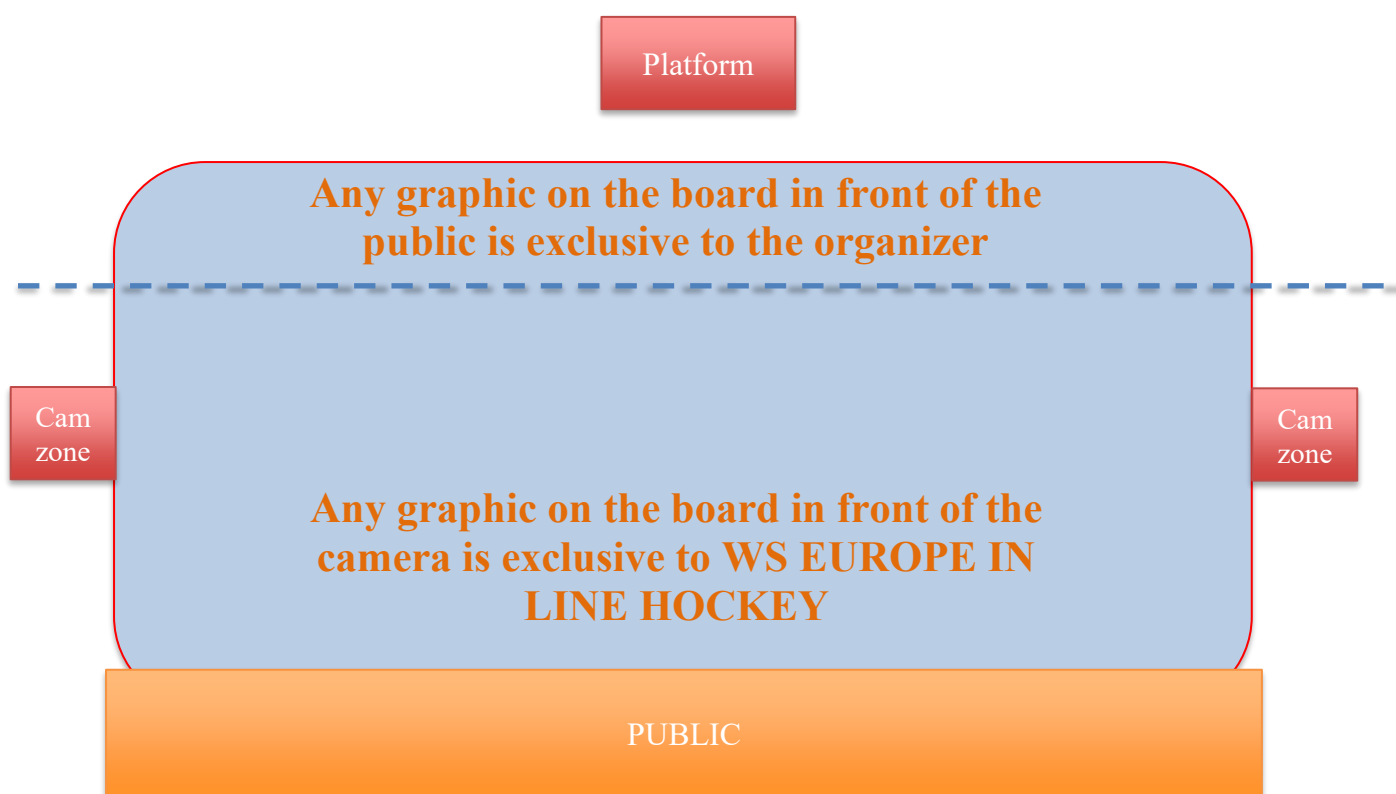
Advertising / Sponsoring Rights

Marketing, advertising, sponsoring rights for these competitions are owned by WS EUROPE/WS EUROPE IN LINE HOCKEY.

In order to clarify the question of the sponsoring, WS EUROPE owns exclusively all the rights for marketing visuals exposed in the video stream and on the boards. Any of the places own by WS EUROPE CKEY may be shared with the organizer depending on the conditions below.

Case of the platform for video capture in front of the public

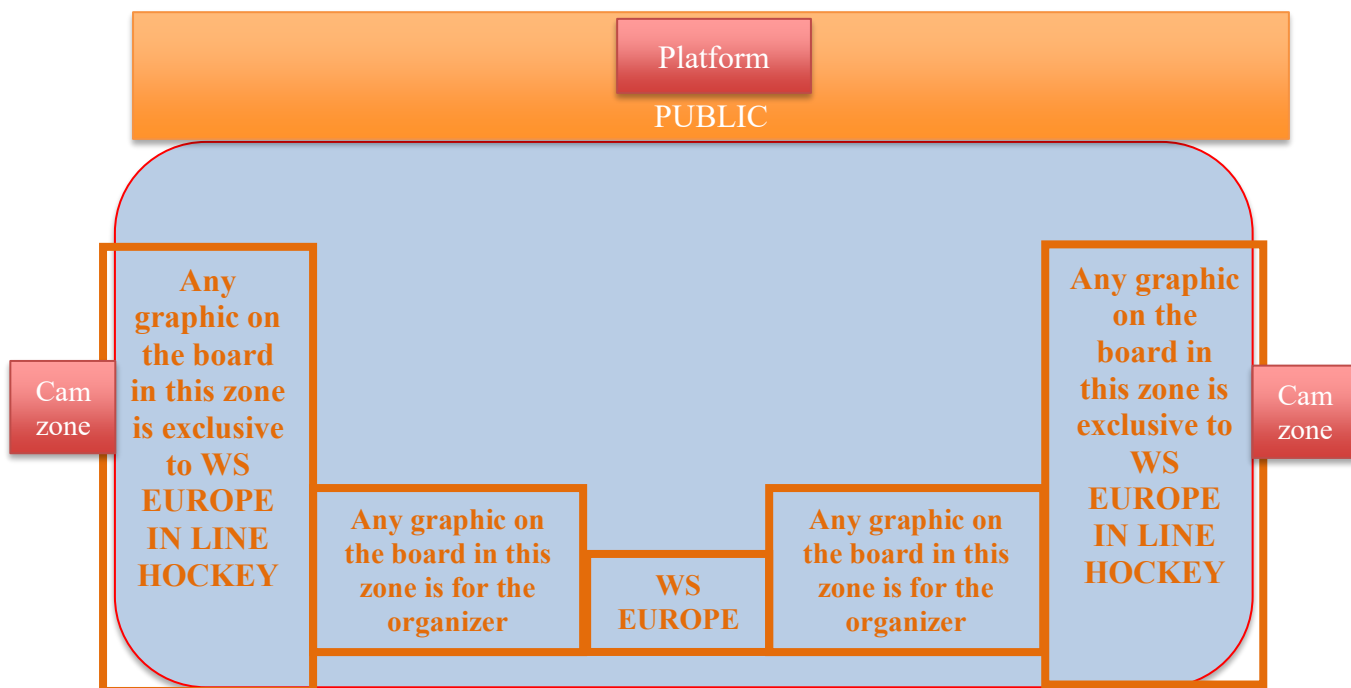
This includes all the logo overlays in the video stream itself, any advertising displayed on the boards in front of the central camera.



For all the marketing visuals exposed to the public, and not exposed to the video stream, WS EUROPE delegates the rights to the organizer to expose its sponsors. WS EUROPE may request to also expose its sponsors in this zone, in coordination with the organizer.

Case of the platform on the side of the public

This includes all the logo overlays in the video stream itself, any advertising displayed on the boards in zones starting behind the net, and goes to 2 meters after the rounded corner. In those zones and in a 5 meter (2,5m from each side of the middle of the rink) central zone, rights are owned exclusively by WS EUROPE. For other zones, WS EUROPE delegates the rights to the organizer that owns the right to display its sponsors. WS EUROPE may request to also expose its sponsor in those zones, in coordination with the organizer.



Sponsoring

In both cases, if the organizer wants to give an access to sponsors in the zones exclusively owned by WS EUROPE IN LINE HOCKEY, WS EUROPE has the exclusive rights to enter contracts or written agreements with affiliated federation, European club or organizer entity, to receive the proceeds related with the contracts/agreements and to share the net receipt.

Contracts on a delegated right should be grant by WS EUROPE Executive Committee, which is the only entity competent for receiving the proceeds related with a contract/agreement. Incomes on marketing and advertising rights are shared between the organizer, WS EUROPE IN LINE HOCKEY and WS EUROPE.

Sales tickets

All the rights related to the proceeds from the sale of tickets for this event are fully owned by the organizer.

Merchandising

Merchandising rights for these competitions are owned by WS EUROPE/WS EUROPE IN LINE HOCKEY

BID AND EVENT MANUAL - EUROPEAN LEAGUE

WS EUROPE IN LINE HOCKEY may delegate the merchandising rights to the organizer or any third part company interested in delivering a merchandising offer for the event, against the payment of a license fee that is proposed with a length of the duration of the event.

The license includes:

- The right to use the branding of the event, created by WS EUROPE IN LINE HOCKEY
- The ability to propose any product with this brand

The duration of the right starts the 1st day of the event and ends the last day of the event. Outside this time frame, any selling of product with the European League brands is not allowed.

The brand can't be changed

Any adaptation of the brand to the product must be approved by WS EUROPE



Communication

WS EUROPE IN LINE HOCKEY is hiring for the event a communication team composed with photographs, video producers, social managers and communication managers.

The team works in priority to create content for the event:

- Event Facebook Page
- Event social platform pages
- Internet website
- Media
- Teams

All the material created is available for the organizer and the press officer, with no extra costs.

Press

The organizer must designate a press officer that will be:

- ◆ Responsible for local communication,
- ◆ Ensure the relation with counterparts from other countries and work closely with WS EUROPE IN LINE HOCKEY communication & media teams
- ◆ The contact person for all matters regarding communication during the event
- ◆ Representative for the press of his country, in charge of adequately publicizing the event in previous weeks, with news, interviews and other initiatives.

Accreditations

The accreditation process for press and influencers is the only responsibility of WS EUROPE IN LINE HOCKEY. The organizer can set-up a registration form and collect all the requests regarding accreditation, final decision to accept or reject a request is the solely responsibility of WS EUROPE IN LINE HOCKEY.

Communication means

A Wi-Fi Internet connection with authentication and exclusively dedicated to the press must be available. This connection is separate from the connection used for web streaming. Alternatively, a LAN cable for each of the accredited journalists should be provided (it is recommended to set up a connection that includes a different username and password for each journalist, with a unique password valid for all, the risk of permitting its use to those not having right, is incurred). The organizers must provide a connection capacity in relation to the number of accredited media.

6.3. Participants, public and key financial issues

Teams

European League is a 12 teams event. This represents between 140 and 200 people that will register to the event. Providing services to those people is allowed, especially hotel booking, meal offering...

When the organizer negotiates a full-board offer for teams, WSE IN LINE HOCKEY will require all participating teams to book through the organizer's packages (unless teams demonstrate they have secured equivalent or superior accommodations independently at a lower cost), which can be a source of revenue, in the only conditions that:

- Organizer propose 3 level of prices from 1st class prices to medium and high standards services (hotel / food)
- Prices must be lower than what a team can find on the market
- The offer includes all the transfers means from/to the official airport and from/to the hotel and the rink
- Teams don't have to manage their equipment from the rink to the hotel on a daily basis

Public

The event must be framed to attract public. Prices below have been proposed in the 2 editions in Rethel, they are proposed as an example to help the organizer evaluate incomes from ticketing.

Daily Pass		Weekend Pass	Pass 4 days		
Thursday -	15€				
Friday -	15€	Sat. & Sun. -	35€	All Days -	40€
Saturday -	25€				
Sunday -	30€				

Of course, the organizer is free to define its own ticketing policy, based on all the local constraints, those figures are given as examples.

City interests

As an example, in Valladolid 2017, the club has communicated some figures: *More than € 150,000 of direct revenue generated to the city (More than 300 hotel beds, 5 days, ...). About 10,000 people who have passed through the two sports centers throughout the four days of competition.*

From a media perspective, the visibility of the event is growing in Europe. This event generates more than 55 000 video viewed and 25 000 minutes of video viewed on social platforms, and 30 000 views on Live / Full Event Replay video.

Local authorities may sponsor the event, based on the benefits for the local economic activity and the awareness it creates for the city.

6.4. Ceremony

In order to identify the winner of the competition, the organizer will provide visual material in order to visually enhance the celebration of the winner

This material should be:

- ✦ Winner identification sign



- ✦ Confetti.



7. Financial details

7.1. Inspection of the proposed venue

All applicants should pay for the charges listed below:

- ✦ Travel expenses, meals and accommodation in relation to the travel by a WS EUROPE IN LINE HOCKEY representative in order to make the inspection of the conditions of the proposed venue of the event as well as the assessment of the other conditions laid in the proposal in question

7.2. Organizer's costs

- ✦ Organizational tax (linked with 1-year or 3-years options)
- ✦ Referees Accommodation & Meals
 - 11 Referees designated by WS EUROPE IN LINE HOCKEY
- ✦ WS EUROPE IN LINE HOCKEY Transport, Accommodation & Meals
 - 2 WS EUROPE IN LINE HOCKEY Members
 - 4 members max of the media production team
 - 4 members max of the communication and social media team
- ✦ Technical means for the production of a web streaming service
 - A dedicated platform for cameras
 - A dedicated zone for the camera behind the net
 - A dedicated zone for interviews near the rink
 - A dedicated working zone, secured, for the production teams
 - A dedicated web connection with at least 8Mo uplink and unlimited data
- ✦ Transportation means
 - To ensure the transport means necessary for the transfer of the official delegations (participating teams + WS EUROPE IN LINE HOCKEY/WS EUROPE members) and the designated Referees, between:
 - The nearest international airport or train station and the hotel accommodation and vice versa;
 - The Hotel of accommodation (or the local of the meals) and the site of the competition and vice versa.
- ✦ Visual Elements & Marketing Costs
 - Payment for the visual materials to be displayed on the boards (including WS EUROPE partners)
 - Payment of the visual materials for the ceremonies (opening / closing)
 - The production costs of all the marketing and advertising materials, promotional campaigns, social and development projects
- ✦ Medical Services
 - Availability of a doctor and the emergency team during the event
 - Anti-Doping control **if programmed**

7.3. Costs borne by the organizer - Examples

General costs

EXPENSE ITEM	DESCRIPTION	ESTIMATE
Venue inspection	Travel, meals, accommodation for WSE representative for inspection	€500-1,000
Venue rental(s)	Venue rental 4+ days (including preparation days)	€3,000-8,000
Technical streaming infrastructure	Camera platform, dedicated zones, cabling, 8Mb unlimited uplink connection	€1,500-3,000
Delegations transport	Airport/station ↔ hotels ↔ venue for teams + WSE + referees	€2,000-4,000
Visual elements & Marketing	Boards (incl. WSE partners), ceremonies, promo campaigns	€2,000-4,000
Medical services	Doctor + emergency team during event	€1,000-2,000
Anti-doping	If scheduled	€0-2,000
Office equipment	Internet, furniture, stationery, printers for WSE offices	€500-1,000
Security	Coordination local authorities, security personnel	€1,000-3,000
Insurance	All sites, liability, cancellation	€1,000-2,000
Staff/volunteers	Organization staff, reception, logistics	€2,000-5,000
Miscellaneous	Contingencies, administrative fees, local taxes	€1,000-2,000
ESTIMATED TOTAL		€15,000 to €35,000

Accommodation and meals costs

CATEGORY	NUMBER	ESTIMATED UNIT COST (4 nights)	ESTIMATED
Referees	11	€400-600	€4,400 - 6,600
WSE ILH Members	2	€400-600	€800 - 1,200
Media production team	4	€300-500	€1,200 - 2,000
Communication team	4	€300-500	€1,200 - 2,000
ESTIMATED TOTAL	21 people	-	€7,600 - 11,800

Hotel rates 2* min for referees, 3* min for WSE members. Comm. teams can be AirBnb

7.4. Revenue sources for the organizer - Examples

Authorized direct revenues

REVENUE SOURCE	DESCRIPTION	ESTIMATED
Ticketing	100% organizer - 12 teams, 4 days <i>Rethel example: €15-40/pass</i>	€8,000 - 20,000
Local government support	City/region subsidies Territorial economic impact	€10,000 - 30,000
Team accommodation services	If organizer offers complete package to 12 teams (<i>optional, with conditions</i>)	€0 - 18,000
On-site sales	Food, beverage, catering during event	€2,000 - 5,000
Restaurant/hotel commissions	If negotiating packages with local partners	€500 - 2,000
Crowdfunding (optional)		€0 - €15,000
ESTIMATED TOTAL		€20,500 - 90,000

Revenues authorized after with WSE agreement

- Commercial sponsorship (requires written WSE agreement)
- Advertising and merchandising (require written WSE agreement)
- Exploitation of European League brand (require license)

Note: These rights are held by WSE to protect the brand and enable a coherent European commercial strategy. Specific agreements can be negotiated case by case.

7.5. Typical organizer financial balance

	PESSIMISTIC SCENARIO	REALISTIC SCENARIO	OPTIMISTIC SCENARIO
TOTAL COSTS	€46,000	€39,000	€22,000
Ticketing	€8,000	€10,000	€20,000
Public support	€10,000	€20,000	€30,000
Team services	€0	€5,000	€10,000
Other revenues	€2,000	€4,000	€7,000
TOTAL REVENUES	€20,000	€39,000	€67,000
NET RESULT	- € 26,000	- € 0	+ €45,000

Comments:

- ✦ **PESSIMISTIC Scenario:** Significant deficit. Typical of an organizing club without strong public support and low attendance.
- ✦ **REALISTIC Scenario:** Balanced sheet. Common for a development event. The organizer "invests" in visibility.
- ✦ **OPTIMISTIC Scenario:** Break-even or profit. Requires: strong attendance + solid public support + well-sold team services.

7.6. Financial Risk Mitigation Strategies

A progressive levels of financial security system

- ✦ To avoid the worst-case scenario (€26,000 loss), the organizer implements "*financial checkpoints*" at 6, 3, and 1 month before the event. At each stage, confirmed revenue (signed grants, contracted sponsors, pre-sales) must reach 40%, 70%, and then 90% of the budget. If this threshold is not reached, the contingency plan is activated:
 - Reduction of scope
 - Co-financing with the national federation
 - Activation of the risk-sharing clause with WSE, reducing certain services

Diversification of income sources

- ✦ The organizer systematically develops:
 - "*Corporate hospitality*" packages at €500-1500 sold 6 months before the event,
 - An "*early bird*" presale creating an advance flow,
 - "*In-kind*" partnerships with local hotels and carriers reducing cash costs, and
 - A crowdfunding campaign targeting 2000-3000 European fans to raise €5,000-15,000 in exchange for VIP access and exclusive merchandise.

Standardized packages for teams

- ✦ The organizer offers three packages:
 - Bronze (€300/team) = airport transfers + equipment storage
 - Silver (€800/team) = Bronze + 3 nights in a 2-star hotel + breakfasts
 - Gold (€1,500/team) = Silver in a 3-star hotel + dinners + laundry.
- ✦ With 8 teams choosing the minimum Silver package, this generates a guaranteed €6,400, transforming "uncertain revenue" into "contractual revenue" from the moment of registration.

WSE Stabilization Fund

- ✦ WSE has created an "*Event Stabilization Fund*" financed by 10% of organization fees. An organizer who meets all the requirements but faces an unforeseen deficit can apply for up to €8,000, repayable over 3 years without interest. This mechanism provides security for organizers and protects the long-term viability of the European circuit.



8. Event Concept

The « event concept » is a document developing the organizer's proposition to meet a Euro standard for InLine Hockey. This document is written in English and mandatory to be provided for the bidding procedure.

The bid and event manual defines, for each event, 2 types of criteria:

- ◆ **The requirements:** criteria that have to be developed in the application as « must-have » to ensure a minimum standard for a euro event
- ◆ **The options:** criteria that enhance the quality of the event and are mostly appreciated, but are not « must-have »

Requirement for the « event concept » of this event should focus on:

- ◆ General information about the host / host cities
 - Provide details about country, people, Roller Sports federation, Roller Sports / InLine Hockey history and statistics
 - Provide presentation about the host city including sizes, population, location, infrastructure and public transport, city map, location of hall, distances
 - Provide possible organization chart of the Organizing Committee
- ◆ Halls
 - Provide location, seating capacity, changing rooms, rink size, type of the playing surface, description of the boards, scoreboards etc., with pictures and drawings
- ◆ Security and Health care
 - Describe all the elements of the security system organized for the competitions (eg: arena security, teams security, public security, police, professional and volunteer security, access control to the hall)
 - Describe medical services mandatory inside rink during matches
- ◆ Match Schedule
 - The definition of the beginning hours of the matches included in the competition, as well as the hours scheduled for the training sessions (adaption to the rink) of the participating teams
- ◆ Accommodation
 - Evaluate possible hotels to serve as teams hotels, WS EUROPE IN LINE HOCKEY hotels, referees hotel, media hotels, location, distance
- ◆ Catering
 - Include different kind of catering and different categories for guests, VIPs, WS EUROPE IN LINE HOCKEY/WS EUROPE, media, staff etc.
- ◆ Transportation / Logistics
 - Include public transportation of teams, WS EUROPE IN LINE HOCKEY/WS EUROPE representatives, different categories of transportation for WS EUROPE president, highest ranked WS EUROPE IN LINE HOCKEY representatives, transportation schedule
- ◆ Weather and special conditions
 - Provide details on conditions that might have an impact on logistics and transportation during the event





- ✦ Technology
 - Provide Internet network in the hall
 - Provide for communication technologies, IT requirements at the hall, hotels...
- ✦ Media
 - Provide facilities and equipment to meet media requirements
 - Provides elements to show the hall meets TV or Internet TV broadcast
- ✦ Finances
 - Draw up overall budget, including insurances, bank guarantee and assure support from government, public authorities
 - Detail the revenues of the event and for WS EUROPE IN LINE HOCKEY
- ✦ Accommodation
 - Provide a list of hotels where price has been negotiated or is offer by the organizer to teams, with the process to book
 - Describe accommodation for fans

Options for the « event concept » of this event should focus on:

- ✦ Marketing
 - Cooperate with local sponsors in domains such as office equipment, logistics, refreshments, catering etc.
 - If possible, draw up the marketing plan to attract possible local partners and detail the event rights delegation wished
- ✦ InLine Hockey Promotion and development campaign
 - Design campaigns (promotional, activities, special programs) to attract public attention and to increase InLine Hockey popularity inside the country and all over Europe
 - Integrate the Euro competition to a development program of InLine Hockey inside the country
- ✦ Spectators
 - Develop spectators' concept in order to ensure sold out halls, such as:
 - Design a plan to attract young spectators
 - Offer ticket for teams, InLine Hockey crazed countries
- ✦ Medical Services
 - Detailed information about medical services and special agreement with hospitals
 - Details about doping procedure

Additional documents to the « event concept » will be mostly appreciated.
In addition, provide the completed questionnaires proposed in Annex 1 & 2

9. The Bidding Procedure

9.1. Application

- ✦ WS EUROPE IN LINE HOCKEY can accept proposals from clubs, NGB, promoters, for the organization of a clubs' event, only with the agreement of the European InLine Hockey Federations affiliated to World Skate
- ✦ Application document and Event Concept document shall be addressed to WS EUROPE IN LINE HOCKEY, before the bidding closing date that is set to **Sept. 15th 2026**. The applicants shall confirm that they satisfy the requirements set in this document.
- ✦ The application shall include official declarations issued by the host city, which prove that they support the application.
- ✦ WS EUROPE IN LINE HOCKEY will evaluate all applications and is entitled, if needed, to ask for additional documents.
- ✦ WS EUROPE IN LINE HOCKEY/WS EUROPE members shall visit the applicant country and get information in order to acknowledge the so-called « event concept » presented by the applicant.



9.2. Application timeline

Date	Step	Phase
SEPTEMBER 15, 2026	APPLICATION DEADLINE	Event Concept document (EN) Questionnaires Annex 1 & 2 Letter of support from local authorities
SEPTEMBER 20-30, 2026	COMPLETENESS VERIFICATION of applications by WSE ILH	
OCTOBER 1-31, 2026	INSPECTION VISITS	On-site visit by WSE ILH representative
NOVEMBER 1-15, 2026	EVALUATION by WSE ILH Executive members	5-criteria grid (100 points)
NOVEMBER 20, 2026	PROVISIONAL DECISION announcement	
DECEMBER 1-20, 2026	CONTRACT SIGNATURE	Payment of organizational tax Bank guarantee provision
DECEMBER 31, 2026	FINAL AWARD	

9.3. Awarding process

On a first phase, WS EUROPE IN LINE HOCKEY/WS EUROPE members will visit the applicant country and get information in order to acknowledge the elements provided in the event-concept.

Based on the information provided on the “event-concept” document and the information collected during the visit phase, WS EUROPE IN LINE HOCKEY members will rank the applications, **based on 5 criteria:**



- ◆ 25pts - Application that provides the **best organization plan and venue for the competition** (size of the rink, number of locker rooms, training sessions for athletes, planning adapted etc...)
- ◆ 20pts - Application that provides **best guarantees for athletes** (facilities, hotels, free transportation, social plan for athletes etc.)
- ◆ 20 pts- Application that provides the **best plan for dissemination**, such as media plan, communication plan and development plan and media coverage such as TV broadcast, Internet broadcast of the event
- ◆ 20 pts- Application that provides the **best guarantees and plan to attract a maximum of spectators** to the hall and offer them great moment
- ◆ 20 pts- Country that has **organized a championship for a long time** or never organized it in the past

Each criteria of each application has to be individually ranked by each WS EUROPE IN LINE HOCKEY member. When putting all the appreciations together, the application that obtains the best overall ranking when putting all rankings on criteria together will be awarded.

In the case of persisting uncertainty on the proposal to select, the award decision will be decided by majority vote of the members of the WS EUROPE IN LINE HOCKEY executive.

9.4. Final decision

The initial decision to award this competition will always be assigned by WS EUROPE IN LINE HOCKEY provisionally and it only becomes final after observing the accomplishment of the three following conditions:

- ◆ The payment of financial compensation proposal
- ◆ The assent from the WS EUROPE IN LINE HOCKEY member that was responsible for the inspection of the proposed facilities and the verification of other proposed conditions for the organization of the event
- ◆ WS EUROPE final approbation

9.5. Awarded applicant payments

The awarded organizer is committed to pay each year organizational tax, in order to endorse the award for the event organization.

9.6. Payment

Payment will be regularized in 3 working days after the related communication of the award, through a bank transfer to be made to the following WS EUROPE account:

BANK DETAILS	Payment shall be made in EUROS
BENEFICIARY	WORLD SKATE EUROPE
BANK	BPI – Banco Português de Investimento
ACCOUNT N.	3-6007130.000.001
IBAN	PT50 0010 0000 6007 1300 0013 2
BIC	BBPIPTPL
PAYMENTS SHALL BE MADE WITH NO BANK CHARGES	

10. Insurance

The organizer of the event will be liable of contracting an insurance and other guarantees that may be necessary or required, in particular with regards to accidents that may occur with the representatives of the teams (players and others), with the Referees, with the institutional representatives and employees serving on event and with the spectators.

11. Referees payment

Daily Token is paid by WS EUROPE

12. Health Care

The organizer must provide a medical service for first cares provided to the athletes.

13. Participating teams payments

Each one of the participating teams bears the costs of travel, meals and accommodation of their own team representatives except if the organizer provides those services for free for participating teams.

